

# Secretarial Notes

## DMATS Policy Board meeting

**Date:** Thursday, May 9, 2024  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh (chair)</b><br><i>Mayor, City of DBQ</i>                     | <input checked="" type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                                 | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>                                  | <input checked="" type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                                   | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                                  | <input type="checkbox"/> <b>Susan Faber</b><br><i>DBQ City Council</i>                                   | <input type="checkbox"/> <b>Vacant **</b><br><i>(proxy for DBQ City Council)</i>   |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>             | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>                     | <input checked="" type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>         | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                      |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>               | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury<br/>(proxy John Richey)</i>                    | <input type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ<br/>(proxy Vacant)</i> | <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>   |
| <input checked="" type="checkbox"/> <b>Harley Pothoff**</b><br><i>Transit Rep. (RTA)<br/>(proxy Stacie Scott)</i> | <input checked="" type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT<br/>(proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT<br/>(proxy Rob Bates)</i>     | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input type="checkbox"/> <b>Russ Pfab</b><br><i>Small Cities Rep.<br/>City of Peosta<br/>(Proxy Vacant)</i>       | <input type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>   | <input type="checkbox"/> <b>Robert Daughters**</b><br><i>Jule Transit Rep.<br/>(proxy Ryan Knuckey)</i>  | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor<br/>(proxy Wayne Kenniker)</i> |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>                   | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>ECIA<br/>(proxy Kelley Deutmeyer)</i>                     |  |  |

**Others Present:** Bob Schiesl, Jason Duba, Robert Sinkler

### Staff Present

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input checked="" type="checkbox"/> <b>Jack Studier</b><br>*** Attendance by phone |
|---|--|--|--|

**A quorum was present for DMATS Policy Board**

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, May 9, 2024, DMATS Policy Board meeting**

Motion by Jones, second by McDonough to approve the agenda for the Thursday, May 9, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, April 11, 2024, meeting**

Motion by Roussell, second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday, April 11, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Recommend resolutions to the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program for Rail Crossing Safety Improvements within the DMATS region**

Ravada stated there are eleven to twelve railroad crossings within the City of Dubuque and five in the city of East Dubuque, totaling 16 to 17 crossings within the DMATS region that need improvement for safety, efficiency and reliability for passenger rail. DMATS supports the submittal of the CRISI application and will participate in the implementation of the safety improvements in accordance with its designated responsibilities, and the cities of Dubuque and East Dubuque will provide 20% local match. Ravada stated there is no dollar amount for this application as it has not been submitted, the due date is May 31<sup>st</sup>.

Motion by Bonz, second by Weber to recommend approval to the DMATS Policy Board the resolutions to the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program for Rail Crossing Safety Improvements within the DMATS region. The motion passed unanimously.

**Review/Recommend draft DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP)**

Motion by McDonough, second by Resnick to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:06 p.m.

Ravada referred to the TIP stating the projects included in the TIP,

- City of Dubuque STREETS Project Implementation
- City of Dubuque 14<sup>th</sup> Street overpass
- City of Dubuque US Highway 20, Northwest Arterial Intersection
- Dubuque County Old Highway Road
- Dubuque County North Cascade Resurfacing
- Dubuque County Skyline Road Resurfacing
- City of Asbury, Asbury Road and Hales Mill Roundabout

Ravada reviewed the projects and balance sheets. Ravada stated the board has 30 days to review and inform staff of any changes that need to be made to the TIP.

Motion by Bonz second by Weber to recommend approval to the DMATS Policy Board to approve the draft DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Recommend Final Fiscal Year (FY) 2025 DMATS Transportation Planning Work Program (TPWP)**

Ravada stated that staff received notice that FTA funds were increased and prior to today DMATS was receiving \$48,408 in FTA funds and currently are receiving \$50,336 in FTA funds. DMATS also received a \$3,433 increase for the complete streets project. No other changes were made to the TPWP. Ravada stated the new changes will be made prior to staff submittal to IA DOT.

Motion by Bonz, second by Scott to recommend to the DMATS Policy Board approval of the Final Fiscal Year (FY) 2025 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Recommend Draft Fiscal Year 2024 DMATS Public Involvement Policy Plan (PIP)**

Fox referred to the Public Involvement Policy Plan handout, stating this plan includes all DMATS plans and has been updated with the new census data. Also, it includes staff public participation strategies within the DMATS region. Fox stated the board has 45 days to review and provide input to staff.

Motion by Bonz, second by Weber to recommend to the DMATS Policy Board approval of the Draft Fiscal Year 2024 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

**Review/Recommend Draft Fiscal Year 2024 DMATS Limited English Proficiency (LEP) Plan**

Studier stated every two years the Limited English Proficiency Plan needs to be reviewed and updated. The FY24 draft of the Limited English Proficiency Plan has been updated to use the census data from 2022. Studier informed the Board that they have 30 days to review and give any recommendations to staff.

Motion by Wernimont, second by Weber to recommend approval to the DMATS Policy Board the Draft Fiscal Year 2024 RPA 8 Limited English Proficiency (LEP) Plan. The motion passed unanimously.

**Review/Recommend Draft Fiscal Year 2024 DMATS Title VI Non-Discrimination Program Plan**

Fox referred to the Title VI Non-Discrimination Program Plan handout, stating there has been no major policy changes, although the plan has been updated to incorporate the new 2022 census data. Fox stated the Board has 30 days to review and give any recommendations to staff.

Motion by Bonz, second by Scott to recommend approval to the DMATS Policy Board Draft Fiscal Year 2024 RPA 8 Title VI Non-Discrimination Program Plan. The motion passed unanimously.

**Discussion on The Ports of Eastern Iowa**

Robert Sinkler gave a presentation on the importance of getting federal recognition for the ports of Eastern Iowa. These ports consist of existing ports and terminal infrastructure along the Mississippi River between Keokuk and Dubuque. Sinkler stated the reason he feels it's important for a federally recognize port is to market transportation capabilities to ensure full utilization, to ensure reliable access to the region's exports, to

promote environmentally sustainable water infrastructure development and to support Mississippi River recreation, tourism, flood risk reduction, hydropower, water supply, water quality and natural infrastructure improvements.

Sinkler stated the next step is to have the county adopt the resolution he drafted to form a port authority within the counties of Louisa, Muscatine, Scott, Clinton, Jackson, and Dubuque Iowa.

Discussion followed.

Cavanagh asked Sinkler what the board members of DMATS need to do moving forward.

Sinkler stated all counties need to pass the resolution.

McDonough thanked Sinkler for his presentation and information he gave the board so now board members are aware that Iowa ports are not designated. McDonough stated she does not see the downside to being designated and states we should take the steps to become designated.

Discussion followed.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

No other business at this time.

### **Adjournment**

Motion by McDonough, second by Resnick to adjourn the Thursday, May 9, 2024, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:56 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning